

Financial Policy

Pacific Rim Outpatient Surgery Center (PROSC) is committed to providing you with the highest quality medical care. Because patients are ultimately responsible for the charges associated with their care even when insurance is in place, you may find the following information helpful. We realize you have choices for your medical care and appreciate your choosing PROSC.

Patient Responsibilities

You can help ensure an efficient experience by assisting with the following:

- Providing us with your picture identification and insurance card(s) to enable us to submit your claims timely and accurately.
- Knowing your insurance benefits and limitations.
- Paying your co-pay or cost share estimate at the time of service
- Paying any additional amount owed when due
- Completing required incident/accident forms within 30 days of date of service when asked by your insurance.

Please note that co-pays, co-insurance and deductibles are a contractual agreement between you and your insurance carrier. We cannot change or negotiate these amounts.

Insured Patients

We will bill your primary and secondary insurance carrier in a timely manner. If you are disputing payment with your insurance carrier and/or have a balance over \$100.00 with us, you must notify our Billing Department at 360-788-7740 to make payment arrangements.

Pre-Payment – Please be prepared to pay for your portion of the charges on the date of service. Our pre-payment policy is to collect any patient responsibility for facility fees prior to the surgery being performed. Your out-of-pocket cost is estimated based on your benefits and our fees. Anesthesia and other providers are billed separately.

Non-Participating Insurance - If we do not participate with the insurance you have, you will be required to pay a deposit of expected out-of-pocket expenses, and we will bill a claim one time as a courtesy. All unpaid claims will become your responsibility 45 days following the filing and will be immediately due and payable.

Un-insured Patients

Surgery – For un-insured patients having surgery, we offer a 20% discount. Charges are paid before or on the date of service (see exclusions below). Cost of implants are not included in the discount.

Exclusions – The discount referenced above do not apply in cases of motor vehicle accidents, third party insurance claims or in other cases when the patient may be reimbursed in full.

Private pay patients who receive retroactive Medicaid coverage need to immediately notify our Billing Department at 360-788-7740.

Insured Motor Vehicle Accidents (MVA) and Third Party Patients

We will need your insurance carrier name, phone number, claim number and date of injury, in order to bill the MVA or Third Party. We do not extend discount for MVA or Third Party claims. We will bill a claim one time as a courtesy. All unpaid claims will become your responsibility 45 days following the filing and will be immediately due and payable. We regret that we are not in a position to confer with attorneys or defer payment obligations while a case settles. If your personal injury protection benefit on your MVA policy is exhausted, we will bill your private insurance at your request provided we are furnished the necessary information on the date of service.

Workers' Compensation

If your visit is work-related, we will need the name of the Workers' Compensation Company, your claims manager's name and phone number, claim number and date of injury prior to your visit in order to bill the Worker's Compensation insurance carrier.

Payment

Payment Options – We accept checks, Visa and Master Card, money orders and Care Credit for payment. We do not accept third party or post-dated checks. We charge a \$40.00 NSF fee for any returned checks.

Delinquent Accounts – We may assign an account to collections if balances are unpaid after 120 days. Patients with previous collection accounts will need to resolve past due PROSC payments prior to current date of service. Patients assigned to collections may be denied additional services.

Alternative Payment Arrangements – If you are unable to pay your balance when due, please contact our business office to make alternative arrangements. Please see our Financial Assistance Policy.

Bankruptcy/Prior Bad Debt – Patients who have previously filed for bankruptcy or never satisfied their payment obligations for a prior visit at PROSC, may be required to pay for their portion of new charges and/or deposit at the time of service.

These policies are subject to change without notice. Please check our website at www.prosc.com for any changes.

Patient or Authorized Signature:

Date:

PATIENT LABEL